

(To be replaced with the same date and memo number)
Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban
71-72 Old Elephant Road, Eskaton Garden, Ramna, Dhaka-1000.
Administration Section
www.probashi.gov.bd

No. 49.00.0000.041.25.005.16.726

Date: 03-08-2016

From: Ameer Abdullah Mohd Manzurul Karim
Senior Assistant Secretary

To: Chief Accounts Officer
Cabinet Division/Ministry of Expatriates' Welfare & Overseas Employment/Wage
Earners' Welfare Board/BMET.

Sub: Visit of the delegates of Ministry of Expatriates' Welfare & Overseas Employment to
Jordan from 06-10 August 2016.

The undersigned is directed to convey the Government's sanction to the following delegates headed by Mr. Nurul Islam, Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment to visit Jordan from 06-10 August 2016 (excluding travel time) under the following terms and conditions:

01.	Mr. Nurul Islam Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment	Team Leader
02.	Begum Shamsun Nahar Secretary in Charge, Ministry of Expatriates' Welfare & Overseas Employment.	Member
03.	Mr. Gazi Mohammad Julhash Director General (Additional Secretary), Wage Earner' Welfare Board.	Member
04.	Mr. Mohammed Azharul Huq Additional Secretary, Ministry of Expatriates' Welfare & Overseas Employment.	Member
05	Mr. Md Salim Reza Director General (Additional Secretary), Bureau of Manpower Employment and Training.	Member
06	Mr. Md Mohsin Chowdhury PS to Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.	Member
07	Ms. Shova Shahnaz Senior Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment.	Member

02. Terms and conditions:

- (a) The visit will commence from the date of departure.
- (b) The period of visit including transit will be treated as on duty.
- (c) They will draw their usual pay and allowances from Bangladesh in local currency.
- (d) All expenses regarding this visit will be borne from the budget of Cabinet Division/Ministry of Expatriates' Welfare and Overseas employment/Wage Earners' Welfare Board/BMET.

03. Hon'ble Minister will be accompanied by his spouse Begum Sanowara Begum. Her expenses will be borne by herself. A K M Niaj Morshed, PO to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment will also accompany the Hon'ble Minister. His expenses will be borne by Ministry of Expatriates' Welfare & Overseas Employment.
04. This order is issued with the approval of competent authority.

Ameer
3.8.16
(Ameer Abdullah Mohd Manzurul Karim)
Senior Assistant Secretary (Admin)
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No. 49.00.0000.041.25.005.16.726/1(20)

Date: 03-08-2016

Copy forwarded for kind information and necessary action to (Not according to seniority):

- 01 Cabinet Secretary, Cabinet Division, Bangladesh Secretariat/ Principal Secretary, PMO, Dhaka.
- 02 Senior Secretary, Ministry of Public Administration, Dhaka.
- 03 Senior Secretary, Bangladesh Parliament Secretariat, Dhaka.
- 04 Senior Secretary, Ministry of Home Affairs, Dhaka.
- 05 Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 06 H.E Ambassador, Embassy of the People's Republic of Bangladesh, Jordan.
- 07 Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- 08 Mr. Gazi Mohammad Julhas, Director General (Additional Secretary), Wage Earners' Welfare Board.
- 09 Mr. Mohammed Azharul Huq, Additional Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 10 Mr. Md Salim Reza, Director General (Additional Secretary), Bureau of Manpower Employment & Training, Dhaka.
- 11 Director, Hazrat Shahjalal International Airport, Dhaka.
- 12 Mr. Md Mohsin Chowdhury, PS to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment
- 13 PS to Secretary, Ministry of Expatriates' Welfare, & Overseas Employment.
- 14 Ms. Shova Shahnaz, Senior Assistant Secretary, Ministry of Expatriates' Welfare & Overseas Employment.
- 15 Counsellor /First Secretary(Labour), Embassy of the People's Republic of Bangladesh, Jordan.
- 16 Officer in Charge, Welfare Desk, Hazrat Shahjalal International Airport, Dhaka.
- 17 Assistant Programmer, Ministry of Expatriates' Welfare & Overseas Employment (Requested to upload it in the Ministry's Website)
- 18 A K M Niaj Morshed, PO to the Hon'ble Minister, Ministry of Expatriates' Welfare & Overseas Employment.
- 19 PO to Additional Secretary (Admin/Mission), Ministry of Expatriates' Welfare & Overseas Employment.
- 20 Office Copy.

Ameer
3.8.16
(Ameer Abdullah Mohd Manzurul Karim)
Senior Assistant Secretary